

**U .S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
OFFICE OF SPECIAL INVESTIGATIONS
DEPUTY DIRECTOR (SUPERVISORY TRIAL ATTORNEY)
GS-905-15**

About the Office:

The Office of Special Investigations (OSI) detects, investigates and takes legal action to denaturalize participants in genocide, Nazi-sponsored acts of persecution committed abroad during the period 1933-45, and foreign government-sponsored acts of torture or extrajudicial killing committed at any time. In the World War II cases, OSI is also responsible for taking legal action to achieve removal (deportation) and exclusion.

**Responsibilities and
Opportunity Offered:**

1. work closely with the Deputy Director/Chief Historian, Principal Deputy Director and Director on the entire range of investigations, cases, issues and programs for which OSI is responsible.
2. share considerable reporting, administrative, and managerial oversight responsibilities with the Deputy Director/Chief Historian, Principal Deputy Director and Director.
3. help to establish (through diplomacy and drafting of cooperation agreements) and maintain regular liaison with various other federal agencies and with numerous foreign governments, international organizations, and NGOs.
4. assist in coordinating and supervising the investigative and prosecutorial functions of OSI's 20-person professional staff.
5. directly supervise and participate with the Principal Deputy Director and Director in approving the investigation and litigation decisions and activities of OSI's attorneys.
6. assist in the preparation of comments on legislative proposals and other legislative matters in conjunction with the Department's legislative components.

Qualifications:

Required qualifications: Applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of a State, territory, or the District of Columbia. Applicants must be active members of the bar in good standing.

Applicants must have at least seven years post-J.D. experience. Applicants must also have excellent academic credentials; significant management experience, considerable experience developing, litigating, and supervising the development and prosecution of complex civil cases in federal court and in reviewing the work product of attorneys; outstanding analytic, advocacy and legal writing skills; and superior judgment.

Preferred qualifications: Government management experience, immigration and/or human rights law experience, and foreign language (particularly Spanish, French, or Serbo-Croatian) capability.

Travel:

Considerable domestic and foreign travel.

Salary Information:

GS-15: \$103,947 - \$135,136 per annum

<u>Location:</u>	Washington, D.C.
<u>Relocation Expenses:</u>	Relocation expenses are not authorized.
<u>Submission Process and Deadline Date:</u>	<p>Applicants must submit a resume or a current OF-612 (Optional Application for Federal Employment), and a current performance appraisal (if applicable). A current SF-171 (Application for Federal Employment) will be accepted as well. Applications should be sent to:</p> <p style="text-align: center;">U.S. Department of Justice 10th & Constitution Ave., NW Criminal Division, Office of Special Investigations John C. Keeney Building, Suite 200 Washington, DC 20530 ATTN: Susan L. Siegal, Principal Deputy Director</p> <p>Applications may be e-mailed to: OSI.Deputy@usdoj.gov</p> <p>No telephone calls please. This position is open until filled but applications must be received by April 8, 2005. Applications submitted via e-mail must be received by midnight of the closing date. Applications sent through the mail, must be received by the closing date. Current salary and years of litigation experience will determine the appropriate salary.</p>
<u>Internet Sites:</u>	<p>This and selected other legal position announcements can be found on the Internet at: http://10.173.2.12/oarm/attvacancies.html</p> <p>For more information about the Criminal Division, please visit the Criminal Division Web page at : http://www.usdoj.gov/criminal/criminal-home.html</p>
<u>Department Policies:</u>	<p>The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department to achieve a drug-free workplace, and the person selected will be required to pass a drug test to screen for illegal drug use. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.</p> <p>The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.</p>